

# GOVERNMENT POLYTECHNIC COLLEGE PALA

## BOARD OF GOVERNORS MEETING ON 28/07/2025

Venue: Boardroom of Government Polytechnic College Pala

Time: 11:00 AM

### Agenda

1. NBA accreditation to Instrumentation Engineering program
2. NBA revisit of Electrical and Electronics Engineering program
3. Review of admission, result and placement
4. Modification of mission statement of the institution
5. Overview of existing facilities, additional facilities required
6. Ongoing projects and industry on campus
7. Any other related or relevant matters permitted by the committee

### Participants

1. Dr. Prince A, Principal RIT Kottayam (Chairman) 
2. Dr. Jayaprakash P, DTE (Online)
3. Smt. Ani Abraham, SJD(PS) 
4. Sri. Rajesh M, Joint Secretary, H.Edn. 
5. Sri. Sudheeran P. A., Senior Manager, KEI., Kochi
6. Sri. Arun George, Manager, VVDN Technologies, Kochi (Online)
7. Sri. Krishnakumar, Finance Officer, Collectorate, Kottayam 
8. Smt. Reinu B Jose, Principal, GPC Pala 
9. Smt. Smitha V., HOD in Instrumentation Engineering 
10. Sri. Padmakumar P K, HOD in Electronics Engineering 

Principal welcomed all the members to the meeting and presented all the activities of the institution. The following decisions were taken:

**Agenda 1: NBA accreditation to Instrumentation Engineering program**

The Board reviewed the NBA communication granting three-year accreditation (2025–26 to 2027–28) to the Instrumentation Engineering Program, recognizing compliance with quality parameters in curriculum, faculty, infrastructure, and academic outcomes. The BOG congratulated the department and institutional coordinators for this achievement.

**Decision:**

The Department of Instrumentation Engineering shall continue implementing quality improvement initiatives as per NBA recommendations and prepare an action plan addressing the compliance report.

**Agenda 2: NBA revisit of Electrical and Electronics Engineering program**

The new Mission Statements and Program Specific Outcomes (PSOs) of the Electrical and Electronics Engineering Department were presented in line with NBA compliance requirements.

**Decision:**

The Board approved the revised Mission Statements and PSOs. The department shall implement them in all academic and official documents to ensure alignment with NBA standards.

**Agenda 3: Review of admission, result and placement**

Admission Details 2023-24, 2024-25

| Sl. No. | Programme                              | Approved intake | Total students admitted |         |
|---------|--|-----------------|-------------------------|---------|
|         |  |                 | 2023-24                 | 2024-25 |
| 1       | Computer Engineering                   | 63              | 63                      | 60      |
| 2       | Electrical and Electronics Engineering | 63              | 63                      | 63      |
| 3       | Electronics Engineering                | 63              | 61                      | 47      |
| 4       | Instrumentation Engineering            | 63              | 57                      | 41      |

**Academic Performance 2024-25**

| Sl. No. | Programme                              | Registered | Passed | Percentage of Pass |
|---------|--|------------|--------|--------------------|
| 1       | Computer Engineering                   | 53         | 24     | 45.28%             |
| 2       | Electrical and Electronics Engineering | 62         | 41     | 66.13%             |
| 3       | Electronics Engineering                | 33         | 9      | 27.27%             |
| 4       | Instrumentation Engineering            | 43         | 25     | 58.14%             |

**Placement, Internship and Higher Studies 2023-24**

| Sl. No. | Programme                              | Total number of students | Placement | Internship | Higher Studies |
|---------|--|--------------------------|-----------|------------|----------------|
| 1       | Computer Engineering                   | 51                       | 6         |            | 9              |
| 2       | Electrical and Electronics Engineering | 61                       | 31        | 61         | 21             |
| 3       | Electronics Engineering                | 52                       | 26        | 27         | 3              |
| 4       | Instrumentation Engineering            | 48                       | 16        | 36         | 4              |
|         | Total                                  | 212                      | 79        | 124        | 37             |

**Placement, Internship and Higher Studies 2024-25**

| Sl. No. | Programme                              | Total number of students | Placement | Internship | Higher Studies |
|---------|--|--------------------------|-----------|------------|----------------|
| 1       | Computer Engineering                   | 53                       | 30        | 4          | 3              |
| 2       | Electrical and Electronics Engineering | 62                       | 25        | 60         | 3              |
| 3       | Electronics Engineering                | 33                       | 7         | 33         |                |
| 4       | Instrumentation Engineering            | 43                       | 8         | 30         | 3              |
|         | Total                                  | 191                      | 35        | 127        | 7              |

The Board reviewed detailed statistics on admissions, academic performance, and placement/internship activities for 2023–24 and 2024–25.

**Key Observations:**

- Admissions in the Electronics and Instrumentation programs showed a decline compared to other branches.
- The academic performance of the Electronics Engineering branch was significantly below expectations.
- Placement and internship activities have improved overall, with notable participation in Electrical and Electronics Engineering.

**Decision:**

- The Training and Placement Cell shall further strengthen industry linkages and expand collaborations with reputed firms to enhance opportunities for all programs.
- Each department must ensure that all eligible students undergo internships in recognized organizations.
- The Electronics Engineering Department shall prepare a detailed action plan to improve student performance through remedial classes, mentoring, and academic monitoring. Faculty shall identify and support weak students through counselling and tutorials.
- The principal will periodically review progress.

**Agenda 4: Modification of mission statement of the institution**

The Board discussed the suggestion made by the NBA regarding revision of the M2 statement.

**Decision:**

The Board advised that the existing M2 statement may be retained without modification at present.

## Agenda 5: Overview of existing facilities, additional facilities required

| Sl No. | Name of work  | Cost      | Present status   | Remarks   |
|--------|---|-----------|--|---|
| 1      | a) Academic cum Library Block ,<br>G.O(Rt)No.1752/2018/ H.Edn<br>dtd 24/09/2018               | 310 Lakhs | Work started and<br>Earth work completed   | Actual project costs<br>10.5 crores, divided<br>into three phases,<br>sanctioned 3.1 crore<br>for first phase, second<br>phase costs 4 crore<br>also sanctioned |
|        | b) Academic cum Library Block<br>second phase<br>G.O(Rt)No.1340/2022/ H.Edn<br>dtd 06/09/2022 | 400Lakhs  | contractor refused to<br>continue the work.<br>Second contractor took<br>the work, but<br>temporarily stopped<br>due to mining problem |   |
| 2      | Construction of workshop block<br>and Auditorium, G.O.(Rt)No.<br>855/2020 HEdn dtd 25/06/2020 | 400 Lakhs | Work started   |   |
| 3      | Rain water harvesting tank<br>D4/12961/22/DTE   | 96 Lakhs  | Work started and will<br>complete within 2<br>months   | A permanent solution<br>for water scarcity in<br>the institution  |

The principal presented the current status of ongoing PWD works aimed at addressing infrastructure deficiencies and water scarcity.

### Decision:

The Board noted the progress and directed the principal to liaise with competent authorities to resolve the mining issue and resume construction works at the earliest.

## Agenda 6: Ongoing projects and industry on campus

The Principal informed the Board that the proposal for an elderly-friendly EV project (L3 class) could not proceed due to staff transfer.

### Decision:


The Board advised assigning project responsibility to another group of staff to ensure continuation. It also emphasized the importance of Industry on Campus initiatives for promoting skill development, employability, and industry-academia collaboration.

## Agenda 7: Any other related or relevant matters permitted by the committee

The Board enquired about the accreditation status of the Computer Engineering and Electronics Engineering programs. The Principal confirmed that both programs are preparing for accreditation in the upcoming cycle.

**Vote of Thanks:** *Smt. Smitha V.*, HOD of Instrumentation Engineering, proposed the vote of thanks.

**The meeting concluded at 12:30 PM.**

  
Reinu B Jose

Principal



**GOVERNMENT POLYTECHNIC COLLEGE PALA**

**DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING**

**Mission 1: To provide cutting-edge and application focused education in Electrical and Electronics Engineering through innovative teaching-learning methodologies.**

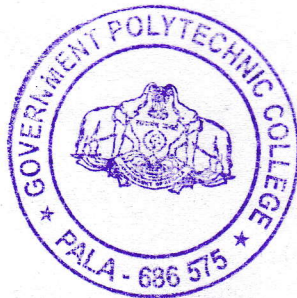
**Mission 2: To promote innovation and the adoption of sustainable technologies for the betterment of society and environment.**

**Mission 3: To nurture ethical, socially responsible, and skilled professionals through industry interaction and extracurricular engagement.**

**PSO 1: Apply knowledge of renewable energy systems to design and promote sustainable electrical solutions.**

**PSO 2: Identify, analyse and solve real-world problems using electrical and electronics engineering principles to meet societal and industrial needs.**

**PSO 3: Follow and implement standard electrical safety practices in installation, operation, and maintenance.**



  
Principal  
Govt. Polytechnic College  
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